



Village of  
**Lincolnshire**  
One Olde Half Day Road  
Lincolnshire, IL 60069  
[www.lincolnshireil.gov](http://www.lincolnshireil.gov)



2.1

**MINUTES**  
**REGULAR VILLAGE BOARD MEETING**  
**Monday, July 27, 2015**

**Present:**

Mayor Brandt  
Trustee Grujanac  
Trustee McAllister  
Trustee Servi  
Village Attorney Christensen  
Chief of Police Kinsey  
Community & Economic Development  
Director McNellis

~~Trustee Feldman~~  
Trustee Hancock  
Trustee McDonough  
Village Clerk Mastandrea  
Village Manager Burke  
~~Village Treasurer/Finance Director Peterson~~  
Public Works Director Woodbury  
Village Planner Robles

**ROLL CALL**

Mayor Brandt called the meeting to order at 7:04 p.m., and Village Clerk Mastandrea called the Roll.

**2.1 Approval of the July 13, 2015 Regular Village Board Meeting Minutes**

Trustee McDonough moved and Trustee McAllister seconded the motion to approve the minutes of the Regular Village Board Meeting of July 13, 2015 as presented. The roll call vote was as follows: AYES: Trustees McDonough, McAllister, Hancock and Mayor Brandt. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: Trustees Grujanac and Servi. Mayor Brandt declared the motion carried.

**3.0 REPORTS OF OFFICERS**

**3.1 Mayor's Report**

**3.11 Proclamation Recognizing Lincolnshire Police Explorer Post 2403**

Mayor Brandt invited the Explorers to the podium and read the proclamation recognizing Lincolnshire Police Explorer Post 2403. Mayor Brandt noted one of the Police Explorers recently helped save his father's life. Mayor Brandt thanked the Explorers for all their efforts in the Village of Lincolnshire.

Sergeant Jamie Watson summarized the goal and duties of Lincolnshire Police Explorer Post 2403. Sergeant Watson thanked the Explorers for the dedicated job they perform for the Village of Lincolnshire.

**3.2 Village Clerk's Report – None**

**3.3 Village Treasurer's Report - None**

**3.4 Village Manager's Report**

Village Manager Burke thanked staff who assisted in the success of the Taste of Lincolnshire with specific recognition to Economic Development Coordinator Zozulya and Building Official Mike Jesse.

Village Manager Burke noted he would be out of the Office July 30<sup>th</sup> & 31<sup>st</sup>.

#### **4.0 PAYMENT OF BILLS**

##### **4.1 Bills Presented for Payment on July 27, 2015 in the amount of \$537,219.87**

Trustee Grujanac moved and Trustee Servi seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Servi, McDonough, McAllister, and Hancock. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. Mayor Brandt declared the motion carried.

#### **5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

#### **6.0 PETITIONS AND COMMUNICATIONS**

Mr. Don Uteg, resident at 7 Westwood Lane, provided background related to serving on different Advisory Boards for the Village, his residency, and voiced concerns to the Board regarding the 2015 watermain project. Mr. Uteg stated back in April he attended a meeting in which he was informed the 2015 watermain project would begin on April 8, 2015 and end approximately May 25, 2015. Mr. Uteg provided pictures of his property. Mr. Uteg noted Public Works staff informed him that during construction his water would be shut off and he would receive water from a neighbors hose for a period of only 5 to 10 days. Mr. Uteg stated he is still getting his water from a hose and has had to purchase bottled water for two months. Mr. Uteg noted staff also informed him his yard would be intact but as the pictures indicate; his yard has a huge hole in the back with a fence around it. According to Mr. Uteg, staff has not been able to give him an answer regarding completion of the project. Mr. Uteg stated he would like answers regarding completion, when the hole will be filled, when his yard will be fixed and noted his fear is the project would result in digging a hole through his entire side yard.

Public Works Director Woodbury apologized to Mr. Uteg for the extreme inconvenience he has experienced noting this was not the intent of the Village with the watermain replacement project. Public Works Director Woodbury stated the intent of the initial 2015 watermain project meeting was to be as transparent as possible. The original timeframe stated was very broad with dates going out through mid-August. Public Works Director Woodbury explained the decision to line the watermain between 7 and 9 Westwood Lane was made due to the fact there is a very large tree canopy between the homes with known tree preservation issues. In lieu of tearing up the entire side-yard between the two houses, the Village's watermain project includes relining the existing watermain between 7 and 9 Westwood Lane. Unfortunately, due to a service leak discovered during the work, the area has been torn up regardless. Public Works Director Woodbury stated currently, there is still a leak in the line and staff is working with the contractor and subcontractor to find a resolution.

A brief conversation regarding communication, remaining time-frame and the current issues followed. Village Manager Burke presented pictures showing mature trees in the location of the 9' deep watermain and noted tree preservation is the reason lining was

decided for this project location. Village Manager Burke assured Mr. Uteg the problem was not in the lining but the connecting joints between the newly lined material and the existing main. Two different materials have been tested in order to try to correct the problem but the watermain has not been able to hold the required pressure, and the project cannot be complete until the system pressure maintains for a period of time. Village Manager Burke stated crews will be out on Wednesday to install a new set of seals, a backup set of seals will be on hand if the first set does not work. Village Manager Burke went on to explain the time-frame is partly due to the pipe needing to be cured and dried out for a period prior to testing. The best case scenario is if the seals that are being installed on Wednesday cure until Friday, pass on Friday, the main will then need to then be cleaned-out and chlorination take place prior to getting the system back in full operation on Friday, August 7<sup>th</sup>.

Mr. Uteg asked what options remain if the best case scenario fails. Village Manager Burke noted, according to the consulting engineer that designed the system, the first seals are the ones that should work but the others should as well. Staff has been working with the consulting engineer, and he is only aware of one other scenario like this where such difficulties are encountered with similar lining approaches to the one at 7 and 9 Westwood Lane. The fall back option would be to abandon the existing main and put a new main in at the front of the homes which would result in a trench in the front yards.

Trustee Servi asked what type of recourse the Village has with the engineer that designed the work and the contractors hired. Village Manager Burke stated staff notified the main contractor regarding liquidated damages, so they are on notice given the time-line taken and this will be pursued in accordance with the contract provisions. There has been an issue with the lining contractor and the main contractor because once the product is installed, the main contractor does not want to do anything to void the warranty period.

Trustee Hancock stated he would like a report from the contractor if the issue persists in order to avoid this type of problem in the future.

Mayor Brandt noted if there is any other issues the Mayor and Board are available via e-mail and website service request. Mayor Brandt stated staff will continue to update the residents and follow up to try and rectify the situation. Trustee McDonough stated his opinion would be to get the job completed then meet to discuss how to avoid a situation like this in the future.

## **7.0 CONSENT AGENDA**

**7.1 Approval of Certain Closed Session Minutes and Authorizing the Village Clerk to Make Certain Meeting Minutes Available for Public Inspection – First Review 2015 and Authorizing the Destruction of Certain Audio Recordings of Closed Session Minutes (Village of Lincolnshire)**

**7.2 Approval of Membership in the HGAC Buy Joint Purchasing Co-op (Village of Lincolnshire)**

**7.3 Approval of Lincolnshire 10-Year Capital Plan Update (Village of Lincolnshire)**

Trustee McDonough moved and Trustee Servi seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees Hancock,

McAllister, McDonough, Grujanac and Servi. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. Mayor Brandt declared the motion carried.

## **8.0 ITEMS OF GENERAL BUSINESS**

### **8.1 Planning, Zoning & Land Use**

### **8.2 Finance and Administration**

### **8.3 Public Works**

#### **8.31 Consideration, Discussion and Approval of Letter of Credit Reduction for the Forest View Subdivision (Fidelity Builders, Inc.)**

Public Works Director Woodbury provided a summary of request for Letter of Credit Reduction for Forest View Subdivision. The improvements have been completed in accordance with the approved plans, approved, and inspected.

Trustee McDonough asked if the amount remaining in the Letter of Credit would be enough to cover any future obligations. Public Works Director Woodbury confirmed the amount remaining would be adequate for any future obligations.

Trustee McDonough moved and Trustee Servi seconded the motion to approve the Letter of Credit reduction for the Forest View Subdivision. The roll call vote was as follows: AYES: Trustees Hancock, McAllister, McDonough, Grujanac and Servi. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. Mayor Brandt declared the motion carried.

### **8.4 Police**

### **8.5 Parks and Recreation**

### **8.6 Judiciary and Personnel**

## **9.0 REPORTS OF SPECIAL COMMITTEES**

## **10.0 UNFINISHED BUSINESS**

## **11.0 NEW BUSINESS**

## **12.0 EXECUTIVE SESSION**

## **13.0 ADJOURNMENT**

Trustee McDonough moved and Trustee Grujanac seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:40 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk